

2024 St. Joseph Catholic Church Annual Craft Fair – Celebrating our 18th Year!!!

All crafts sold by the craft vendor must be handcrafted. Manufactured goods are not allowed at the fair. We will continue our jury system this year and would like all vendors to provide a picture of your products.

A picture is mandatory for all applications including returning/veteran vendors; we prefer that pictures are printed on regular printer paper. We want to provide a good mix of products at the fair as too much of one type product is not good for you, the vendor, or the shopper.

Once the application is received, you will be notified by email of your status. We hold the Craft Fair in the Parish Hall, a large well-lit space which accommodates 60 vendors without crowding. All booth spaces are 10'x10', with at least a foot between you and another vendor. The walking aisles are between 7 and 10 feet wide, so the overall effect is spacious. All vendors must bring their own table(s). We do not rent tables; however, we will have chairs. All booth decorations are provided by the vendor & tables must have floor length covers on all tables (no boxes showing). Booth placement is determined by both the flow of the fair and the product mix at the Craft Fair.

Limited electrical hook up is available for small items only for an extra charge of \$10. One Electrical Hookup per booth, vendor provides own extension cord(s).

All applicable sales taxes are the responsibility of vendors. No unattended children in sales area. Scented items & food items are to be covered and sealed. Vendors exhibit at their own risk.

Refund or Cancellation: Once Acceptance packet has been sent, there will be no refund. St. Joseph Catholic Church assumes no liability or responsibility for cancellations.

We offer our vendors the option of setting up Friday, October 25 or Saturday, October 26. We will have helpers available to provide assistance with both set-up and tear down. Free coffee and doughnuts to all vendors.

PLEASE NOTE: All vendors can start cleaning up at 3:00 PM and no earlier.

We will hold a raffle of items donated by Craft Fair vendors and local businesses. We greatly appreciate vendors donating items for this raffle.

Proceeds benefit Backpack Meals and Hypothermia Shelters Meals Programs. Funds do not go to the church.

We have ample on-site parking available as well, and our facility is fully handicapped accessible.

****You must provide the full Craft Fair payment for your application to be complete. We will only cash your check if you are offered a spot in the fair.**

Please return completed application and payment to: St. Joseph Catholic Church Attention: Craft Fair Booth Fee, 750 Peachtree Street, Herndon, VA 20170. All checks payable to: St. Joseph Catholic Church.

If you have any questions, please email Gloria Sertzen at stjpcraftfair@gmail.com

You can follow us on Facebook [here](#).

18th Annual St. Joseph Catholic Church Craft Fair

Parish Hall
750 Peachtree Street, Herndon, VA 20170
Sponsored by St. Joseph Catholic Church Ladies' Society
All Proceeds Benefit St. Joseph Parish Backpack Meals and Hypothermia Shelter Programs

Saturday, October 26, 2024 Doors open: 9:00 A.M. – 3:00PM.

All Booth Spaces are 10' x 10', indoor location.

NO INDEPENDENT CONSULTANTS PLEASE

1. Vendors provide tables & display materials, including Floor length covers on all tables (no boxes showing)
2. Submit photos of craft items and set up with application
3. Limited electrical hook up available for small items only for \$10 charge. Vendor provides extension cords.
4. All applications are subject to committee review.
5. All applicable sales taxes are responsibility of vendor
6. Vendor exhibits at own risk
7. No unattended children in sales area
8. Scented items and Foods are to be covered/sealed

Complete Vendor Application Form.
Send with payment & photos to:
St. Joseph Catholic Church Craft Fair
750 Peachtree St.
Herndon, VA 20170
(Make checks payable to: St. Joseph Catholic Church)
Attention: Craft Fair Vendor Booth Fee

Apply Early for best locations!

Refunds/Cancellations: Once Acceptance packet has been sent, there will be no refunds.
St. Joseph Catholic Church assumes no liability or responsibility for cancellations.
No animals allowed except for properly and legally identified service dogs.

Vendor Application
(Please type or clearly print information)

Contact Person: _____ Trading As: _____

Address: _____

Best Contact Phone Number: _____

Email Address: _____ Website: _____

New Vendor: _____ Yes _____ No

Brief Description of Craft: (attach photos) _____

If accepted for the Craft Fair, I authorize St. Joseph Catholic Church Ladies' Society to post pictures of my crafts on their Craft Fair [Facebook page](#) for advertisement purposes. _____ Yes _____ No

I prefer to set up: Friday evening 10/25 from 4:00 PM – 7:00 PM _____
Saturday morning 10/26 from 6:00 AM– 8:00 AM: _____

Payment Enclosed for: 10' x 10' Booth Space \$ _____ (\$80 each before 10/1; \$100 each after 10/1)

Electrical Hookup \$ _____ (\$10) - 1 Electrical Hookup per booth, vendor provides own extension cord(s).

(Please enclose check or money order payable to: St. Joseph Catholic Church)